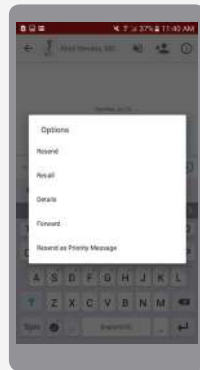
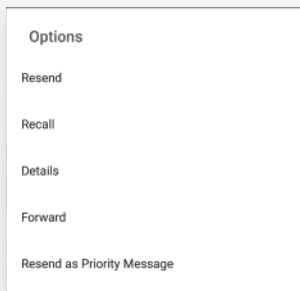


Quick Reference Guide

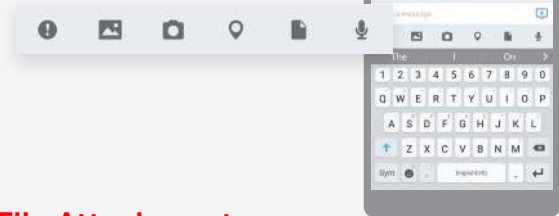
Android Features



Message Forwarding

Easily pass along critical information that you sent or received.

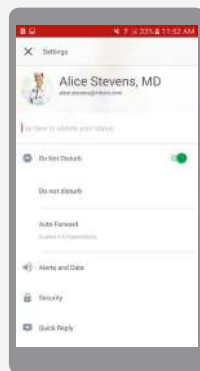
To forward a Message, tap and hold the message and select Forward. Select the members you want to forward the message to, and tap the checkmark on top right.



File Attachments

Send photos, files, videos, and voice-notes securely.

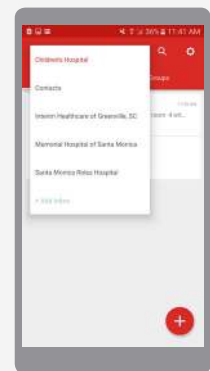
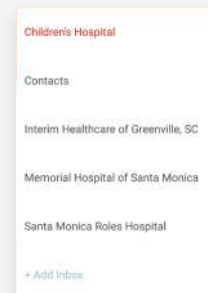
To attach a file, tap the paperclip icon at the bottom of the message, choose the type of attachment you would like to send, and include any additional comments with the attachment.



Do Not Disturb

When you're unavailable, in a meeting, or with a patient, temporarily stop your push notifications.

To enable Do Not Disturb, tap the Settings icon from the home screen, swipe Do Not Disturb to the right and customize your Away message.



Message Anyone

Communicate securely with colleagues outside of your organization's private network.

To send a Message Anyone message, tap the organization drop-down at the top of the screen, tap your Contacts inbox, type recipient's phone number, and compose and send your message.

Message Recall

Take back your message if you sent the wrong information to the wrong colleague.

To Recall a Message, tap and hold the message and select Recall. The message will be permanently deleted from the recipient's device and your conversation thread.

Group Messaging

Improve communication and enhance care coordination.

To start a Group Message, tap the Groups Tab located at the top right of the app screen, then tap the compose button on the bottom right corner. Next, name the Group, select Group members and tap checkmark on top right.